

The following information must be filled out on the application in order to approve a shed permit.

- Date of Application
- Name of Owner of Property and Phone Number
- Project Address
- Cost of Project
- Real Estate Tax ID Number (found on Real Estate Tax Bill)
- All contractor's hired on the project: Name, Address and Phone Number(Indicate "Homeowner" if a licensed contractor is not being used)
- Sign and Date Permit Application

Plat Of Survey

A Plat of Survey of the property must accompany the permit application. This will not be returned to the property owner. Draw the shed on the plat in its exact location.

Fee

The cost of a shed permit is 1.5% of the permit cost, \$100 for inspection and \$40 if there is electric. There also is a deposit required and is refundable after passing inspections. Payment is not required until the permit is picked-up at the Clerk's Office. There is a rough inspection to see how the shed is being anchored and a final inspection when the project is completed.

Permit Issuance

Permits take approximately **three to five business days** to process. The Building Department will notify the property owner by telephone when the permit is ready. All permits to be picked-up at the Village Clerk's Office.

Permit Expiration

The life of a permit is one (1) year from the date of issue.

Contractor's

All contractors doing work in the Village of Worth must be licensed and bonded with the Village prior to starting work. Permits will not be issued unless all contractors noted on the permit are licensed and bonded.

Property Owners

The owner of the property where work is to be performed is responsible for filling out the permit application and obtaining the permit before any construction is performed. Property owners may give permission for a contractor or any other party to apply for the permit and obtain it, but is still responsible.

J.U.L.I.E

Please call the Joint Utility Locating Information for Excavators (J.U.L.I.E) at least 48 hours prior to any digging. Please call 1-800-892-0123.

Ordinance Requirements

Only one shed is allowed per residential lot in the rear yard only. The shed shall not exceed 160 square feet in area nor exceed 12 feet in height. Must be (10) ten feet away from all buildings and (3) three feet from lot lines. Utility sheds shall be anchored to the ground using wood or metal stakes, concrete piers, heavy posts, concrete piers, heavy posts, concrete slabs or in some such similar manner. Utility sheds shall be set back not less than 3 feet from the side and rear lot lines. If any shed contains an eave, which extends beyond the shed walls, the farthest edge of the eave shall not be less than 3 feet from the lot line. Utility sheds shall not have gas, heat, sewer or water service. No flat roofs allowed.

If any questions please contact the Building Department at 708-923-7507.