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**The following information must be filled out on the application in order to approve a Driveway-Patio-Sidewalk permit.**

- Date of Application
- Name of Owner of Property and Phone Number
- Project Address
- Cost of Project
- Real Estate Tax ID Number (found on Real Estate Tax Bill)
- All contractor's hired on the project: Name, Address and Phone Number(Indicate "Homeowner" if a licensed contractor is not being used)
- Sign and Date Permit Application

**Plat Of Survey**

A Plat of Survey of the property must accompany the permit application. This will not be returned to the property owner. Draw the driveway, patio and/or sidewalks exact location with dimensions on the plat. Please draw the distance from the project to the side and rear lot lines.

**Fee**

Driveway Permit fee: permit cost is 1.5% of the project cost, minimum \$50.00. The refundable bond shall be 3 times the calculated permit fee with a minimum of \$50.00. The inspection fee shall be \$50.00 per inspection. No permit fee or inspection is required for seal coating a driveway. Patio Permit fee: 1.5% of the project cost, minimum \$30.00. The refundable bond shall be 3 times the calculated permit fee with a minimum of \$30.00. The inspection fee shall be \$40.00 per inspection. Payment is not required until the permit is picked-up at the Clerk's Office.

**Inspections**

Concrete Driveway & Patio A pre-pour inspection is required and a final when project is complete.  
Asphalt Driveway A rough inspection is required before laying the asphalt and a final inspection when the project is complete.

**Permit Issuance**

Permits take approximately **three to five business days** to process. The Building Department will notify the property owner by telephone when the permit is ready. All permits to be picked-up at the Village Clerk's Office.

**Permit Expiration**

The life of a permit is one (1) year from the date of issue.

**Contractor's**

All contractors doing work in the Village of Worth must be licensed and bonded with the Village prior to starting work . Permits will not be issued unless all contractors noted on the permit are licensed and bonded.

**Property Owners**

**A permit is required for any new driveway, replacement driveway, replacement driveway or widening of a driveway.** The owner of the property where work is to be performed is responsible for filling out the permit application and obtaining the permit before any construction is performed. Property owners may give permission for a contractor or any other party to apply for the permit and obtain it, but is still responsible.

**J.U.L.I.E**

Please call the Joint Utility Locating Information for Excavators (J.U.L.I.E) at least 48 hours prior to any digging. Please call 1-800-

892-0123

PUBLIC sidewalks, curbs, gutters and aprons on public property shall comply with Ordinance regulating Public Improvements within the Village of Worth.

Private concrete Patios/Sidewalks/Driveways

- All vegetable matter and black dirt shall be removed
- Install four(4) inch thick base of compacted gravel, crushed stone or limestone or limestone screening fill
- Wire mesh or fiber mesh reinforcing required in driveways and garage floors
- Concrete shall be (6) bag mix, air entrained cement. Five (5) inch minimum thickness for driveways and garage aprons. Four (4) inch minimum thickness for walks and patios and a minimum specified compressive strength of concrete @3500 PSI
- Pre formed expansion strips shall be installed at all joists between slabs and vertical surfaces (i.e. walls, piers & concrete steps) Also install expansion strip in each 50 linear feet of walk or drive and at intersections with other walks and slabs
- Finishing: Walks and steps shall be lightly troweled and broom finished. Score at five( 5) foot maximum intervals. Finish edges.
- Curing: All sidewalks, patios, stoops, driveways and stairs shall be cured with a liquid curing compound sprayed not later than 24 hours after pouring concrete

**All Driveways**

- All residential driveways shall be a minimum width of ten (10) feet driveway across public property at the right of way line shall exceed a width of twenty five feet (25') (5-9-6F)
- Driveways cannot be placed in an easement. If no easement is present the driveway shall remain no less than one foot from the property line
- Driveways shall not be sloped or pitched as to cause surface water to drain onto neighboring property

**Asphalt Driveways**

- All materials, size of aggregates, compaction and installation of same shall comply with the current edition of "Standard Specifications for Road and Bridge Construction" issued by the Illinois Department of Transportation (I.D.O.T.)
- All black dirt, organic matter and loose fill shall be removed
- A six-inch base of compacted crushed stone shall be installed
- A ten (10) inch base for commercial
- Over stone base install not less than a three (3) inch top course of compacted hot-mix asphalt material
- Roll with heavy machine roller to a smooth, dense surface

**Parking Areas**

- All parking areas which are required to be provided by the village ordinances shall be paved with concrete or asphalt paving
- Paving shall meet all the requirements for driveway paving
- All parking areas shall be pitched so as to drain all surface water. Install catch basins with heavy-duty cast iron gratings and frames and connect it with clay tile or cement pipes to storm drainage system of ditches if no storm drainage system is available
- When application for permit is made, drawings shall be submitted showing all areas to be paved, grade elevations, drains, catch basins inverts of drain lines and all information are required to determine run off of storm water. All drain lines and basins (and detention when applicable) shall comply with the requirements of the Metropolitan Sanitary District of Greater Chicago. If you have any further questions, please contact the Building Department at 708-923-7507.