

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
WORTH POLICE PENSION FUND
February 17, 2016**

A regular meeting of the Board of Trustees of the Worth Police Pension Fund was held on Wednesday, February 17, 2016 at 10:30 am, located at 7112 W. 111th Street, Worth, IL 60482, pursuant to notice to conduct regular business.

CALL TO ORDER: Trustee Micetich called the meeting to order at 10:34 am.

ROLL CALL

PRESENT: Vice President Brian Granato, Secretary Cristiano Fernandez, Assistant Secretary Mark Micetich and Trustee Michael Pritchard, Sr.
ABSENT: President Steven Sponza
ALSO PRESENT: Douglas DeGroot, Providence Wealth Advisors, LLC; Lisa Barnaby, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment.

APPROVAL OF PRIOR MEETING MINUTES: *November 18, 2015 Regular Meeting:* The Board reviewed the minutes from the November 18, 2015 regular meeting. A motion was made by Trustee Granato and seconded by Trustee Pritchard to approve the minutes as presented. Motion carried by unanimous voice vote.

Semi-Annual Review of Closed Meeting Minutes: There were no closed meeting minutes to review.

INVESTMENT REPORT: *Quarterly Investment Report:* Mr. DeGroot distributed the Quarterly Investment Report as of 12/31/2015. The Fund Total as of 12/31/2015 is \$9,792,185. The total investment return for the Fund for the fourth quarter was 2.41% or \$236,628 and year-to-date was -0.89% or -\$91,094. The portfolio allocation is 18% Individual Equities; 13% Mutual Funds/ETFs; 15% Variable Annuity; 52% Fixed Income and 2% Cash. A motion was made by Trustee Micetich and seconded by Trustee Fernandez to accept the Quarterly Investment Report as presented. Motion carried by unanimous voice vote.

Mr. DeGroot left the meeting at 11:10 am.

Potential purchase and/or sale of securities, re-balancing of asset allocations and hiring/termination of investment managers: No action was taken.

Review and update investment policy statement, if needed: No action was taken.

ACCOUNTANT’S REPORT: *Approve Annual Cost of Living Adjustments (COLAs) for Pensioners:* The Board reviewed the 2016 COLAs for pensioners as calculated by L&A (*see attached*). A motion was made by Trustee Granato and seconded by Trustee Pritchard to approve the 2016 statutory COLA increases as presented. Motion carried by roll call vote.

AYES: Trustees Granato, Fernandez, Micetich and Pritchard
NAYS: None
ABSENT: Trustee Sponza

Monthly Financial Report: The Board reviewed the Monthly Financial Report for the month ended 12/31/2015, presented by L&A. As of 12/31/2015, the net position held in trust for pension benefits is \$9,846,494.21. A motion was made by Trustee Micetich and seconded by Trustee Fernandez to accept the Monthly Financial Report as presented. Motion carried by unanimous voice vote.

PRESENTATION AND APPROVAL OF BILLS: *Vendor Checks Report:* The Board reviewed the Vendor Checks Report for the period of 10/01/2015–12/31/2015, for total disbursements in the amount of \$23,007.86. A motion was made by Trustee Micetich and seconded by Trustee Pritchard to approve the Vendor Checks Report, as presented. Motion carried by roll call vote.

AYES: Trustees Granato, Fernandez, Micetich and Pritchard
NAYS: None
ABSENT: Trustee Sponza

Additional Bills, if any: None.

ATTORNEY’S REPORT: Attorney Keith Karlson of RDK was not present at the meeting. In his absence, the Board discussed the following matters:

Department of Insurance (DOI) Compliance Audit regarding item #2, Summary of Finding: The Board discussed this matter and stated that the initial response to the DOI was addressed in the 9/17/2014 letter prepared by Reimer, Dobrovoly & Karlson, LLC to the DOI. The Board will provide an update when one becomes available.

Martin Knolmayer Update: L&A informed the Board that the pension contributions due to the Pension Fund, have been deducted from Mr. Knolmayer’s 12/31/2015 direct deposit in the amount of \$347.06. No further action is needed.

Legal Updates: The Board was provided the Reimer, Dobrovoly & Karlson, LLC *Legal and Legislative Update* newsletter for their review.

COMMUNICATIONS AND REPORTS: *Trustee Training:* Trustee Pritchard provided his certificate of completion for his attendance at the IPPFA 2015 MidAmerican Pension Conference to L&A for record keeping. The Board will follow-up on obtaining a copy of Trustee Sponza’s training certificates.

Participant Board Report: L&A distributed the Participant Board Report to the Board for review.

ADMISSIONS/WITHDRAWALS FROM FUND: *New Hires:* The Board discussed the new hires applying for membership into the Fund. A motion was made by Trustee Granato and seconded by Trustee Micetich to accept the following Officers:

- Steven Daddona, Joel Frias, hired on 10/5/2015, with Tier 2 status
- Joseph Vitek and Michael Wirth, hired on 12/30/2015 with Tier 2 status

Motion carried by unanimous voice vote.

Officer Matthew Susnis: The Board acknowledged that Officer Matthew Susnis terminated his employment with Worth Police to join Naperville Police. Officer Susnis' last day with Worth Police was 1/15/2016. No action was taken.

APPLICATION FOR RETIREMENT/DISABILITY BENEFITS: There were no applications at this time.

OLD BUSINESS: *Update on Contribution Review Project – Officer John Ramos:* The Board discussed pension contributions in the amount of \$386.83 that are due to the pension fund from Officer John Ramos. The Board will follow-up with Officer Ramos regarding the amount due and owing to the pension fund, and a follow-up will be provided at the next regular meeting.

NEW BUSINESS: *Fiduciary Liability Insurance Renewal:* The Board discussed the renewal of the Fiduciary Liability Policy. A motion was made by Trustee Micetich and seconded by Pritchard to approve payment of the renewal fee in the amount of \$3,575, for the period 03/05/2016 through 03/05/2017. Motion carried by roll call vote.

AYES: Trustees Granato, Fernandez, Micetich and Pritchard

NAYS: None

ABSENT: Trustee Sponza

Trustee Term Expiration / Reappointments / Election Process: The Board noted that Trustee Micetich's Active position on the Pension Board is expiring April 30, 2016. Trustee Micetich expressed his desire to continue on the Board, if nominated. The Board directed L&A to coordinate the election with Secretary Fernandez on behalf of the Pension Fund.

Trustee Granato's Appointed position: Trustee Micetich will provide a follow-up as to the reappointment of Trustee Granato.

Statements of Economic Interests: All trustees were reminded to complete the filing of their Statements of Economic Interest to the County by May 1, 2016.

CLOSED SESSION, IF NEEDED: There was no need for a closed session.

ADJOURNMENT: A motion was made by Trustee Micetich and seconded by Trustee Fernandez to adjourn the meeting at 12:03 pm. Motion carried by unanimous voice vote.

The next regular meeting is scheduled for Wednesday, May 18, 2016 at 10:30 am.

Respectfully Submitted,

_____ Date minutes approved: _____
Secretary Cristiano Fernandez

Minutes prepared by Lisa Barnaby, Pension Services Administrator